



Request for Proposals

January 23, 2012

The McPherson County Community Foundation Board of Directors is pleased to announce that a total of \$20,000 in grant funds will be distributed to organizations providing services for the health and well being of children and youth in McPherson County birth through age 18. Qualified organizations may apply in one of the following categories:

Category 1: \$10,000.00 - Sustaining or expanding existing programs. This is an opportunity for nonprofit organizations to build or sustain an existing program that has successfully served McPherson county children and youth. Expansion of services may include additional needs for an existing program, expanding an age range of youth being served, increasing the number of clients served, or extending the overall life of a program. Operating costs for salaries may be included in the proposal, but must not exceed 50% of the total project costs. The focus of the existing program must be on the health and well being of the recipients.

Category 2: \$10,000.00 - New Initiatives. Does your school, church or nonprofit organization have an idea for a project that would improve the health and well-being of children and youth in your community, but you need some money to make it happen? The McPherson County Community Foundation is committed to supporting those ideas that focus on making McPherson County a healthier place for young people to live instead of funding temporary fixes for immediate health problems. Below are focus areas to help in developing an application. This is meant as a guide and does not exclude programs that fall outside the list.

- Promoting the healthy behaviors of county children and teens
- Strengthening the public health system
- Growing community philanthropy
- Providing health data and information to policymakers
- Building civic leadership

Applications have a postmark deadline of **February 24, 2012** and are available at the MCCF office, 206 S. Main, McPherson or may be downloaded from the website at www.mcphersonfoundation.org/application.php.

For questions, please call 245.9070, toll free 1.866.245.9070 or email sharon@mcphersonfoundation.org.



Grant Application

KHF Children & Youth

Postmark Deadline: February 24, 2012

General Information

Applicant _____ Date _____

Address _____ City _____

State _____ Zip _____ Email _____

Contact Person _____ Telephone _____

Project Title _____

Request for funds

- All applications must use this complete form including this page, narrative pages, and the budget form.
- Please submit the form electronically or print out and mail one single-sided copy.
Do not staple. Do not include supplemental materials (brochures, letters of support, etc.)

Type of support requested *(see guidelines for descriptions)* _____

____ Category 1: Sustaining or expanding existing program

____ Category 2: New Initiative

Financial information

Time period of your project: From _____ to _____

Total project cost \$ _____ MCCF grant requested \$ _____ (Not to exceed \$5,000.00)

Other Funding sources _____

Total grant requests frequently exceed the amount of available funding.

Are you willing to accept a grant less than your requested amount? _____

If yes, what is the minimum grant amount acceptable for the project to proceed? _____

Submit the completed application, including additional narrative, budget and board list to:

McPherson County Community Foundation * 206 S. Main * McPherson, KS 67460.

Applications. The community foundation will retain your request for one year from the date of submission or until a grant has been awarded.

Questions? You may find your answer on our website at www.mcphersonfoundation.org.

If not, call the McPherson County Community Foundation at 620-245-9070, or email us at sharon@mcphersonfoundation.org.

Application Narrative Page

Applicant: _____

Project Title _____

Please list your board members or trustees.

Please state the mission or purpose of your organization or group.

Provide a definition of the need, including how the need has been determined.

Describe the targeted population.

Describe the project/program.

What are your expected results?

What is your timetable and process for achieving results?

How you will evaluate the success of your proposal?

McPherson County Community Foundation Competitive Grant Application Guidelines

These guidelines are designed to provide you with information about applying for a grant from the McPherson County Community Foundation (MCCF). The following is an explanation of our policy, priorities, limitations, deadlines, and other things you'll need to know about the way we work and the and the factors that influence our decisions.

What is the McPherson County Community Foundation?

Established in 2001 as a community foundation, the MCCF is a nonprofit, charitable organization with a tax-exempt designation under 501(c)3 of the IRS code. The MCCF serves both the donor and the grant seeker by providing a community endowment to meet the donor's wishes and the community's needs.

What kinds of programs does the MCCF fund?

The McPherson County Community Foundation makes grants to nonprofit organizations in the McPherson area with a focus in Arts; Basic Human Needs and Disaster Relief; Children and Youth; Community Development and Leadership; Conservation, Preservation, and Beautification; Education; the Elderly; and Health Care and Mental Health.

Organizations are only eligible to receive funding once within a 12 month period per fund.

What type of support is funded?

The review committee will consider the following:
Project or program support – supports specific projects or programs.

Operating or general support – supports the work of the organization.

Endowments – intended to be kept permanently and invested to provide income for continued support of the organization.

Seed money – to establish or initiate a new project, program or organization, including salaries and other operating expenses.

Capacity building – activities that strengthen an organization and help it better fulfill its mission, such as equipment and staff, facility purchase and renovation, training, publications, and convening.

Capital campaigns – supports construction or renovation of a facility.

Although all are eligible, preference is given to grants focusing on program support, seed money or capacity building.

Restrictions on Foundation Support

MCCF does not make grants to individuals. We also ordinarily do not support:

- Annual appeals in membership drives;
- Lobbying or political purposes;
- Support of organizations that practice discrimination by race, color, creed, sex, age or national origin;
- Operating deficits or retirement of debt

Grant Award Procedure

All applications undergo a preliminary review by the MCCF staff for eligibility, completeness and clarity. Applicants will receive an email acknowledgement of receipt of proposals and notification of any missing or incomplete information. The applications are then sent to the Grants Committee, comprised of volunteer citizens for review. The committee makes recommendations to the Board of Directors for final approval.

If your proposal is approved, you will receive a grant agreement for your signature that outlines the terms and conditions under which the grant has been authorized. A final narrative and fiscal report will be required upon completion of the project or, in the case of ongoing projects, within one year of funding.

Deadlines

The deadline for submitting grant proposals will be included in the Request for Proposals (RFP) that we distribute throughout the year, as well as in other publicity announcing the beginning of a grant making cycle. **Applications must be in the MCCF office or postmarked by the deadline date.**

Other Grants

In addition to the RFP cycles, the McPherson County Community Foundation accepts grant requests throughout the year and works to match those requests with available grant funds. The community foundation will retain the request for one year from the date of submission or until a grant has been awarded. If you are interested in being considered for funding, please complete a grant application for or send a one-page narrative with the following information:

- Name of organization
- Address/Telephone number/Email address
- Contact person & Title
- Program/Project Name
- Dates of program/project or indicate if ongoing
- Demographics of who the program/project will serve
- 3-5 Sentences describing the program/project
- Amount Requested
- Attach a copy of letter or notice indicating the organization is a non profit organization.